



305 N. Arch St, Royse City, Texas, 75189  
972-636-2250 main, 972-635-2319 fax

## Attention New and Existing Residents

### A. Water Application for New Resident and Returning Residents Fees and Procedures



New Residents to the City must complete an Application for service for water. We require proof of residence i.e.; Copy of Lease, Contract, or Deed, and a copy of your Driver’s license. A deposit fee of \$100.00 is required to set up and turn on service. This fee must be paid at time of set up. If resident moves or disconnects service the deposit will be refunded minus any existing balance (if any). Returning Residents if you owe a balance on a previous account, the delinquent amount will be due along with the deposit in order to set up a New Account.

### B. Water Application for Existing Resident Fees and Procedure

Existing Residents of the City of Royse City must transfer service from the previous address to current one. However, an application must be completed along with the said requirements of a new applicant, i.e.; proof of residence, copy of Driver’s License and a deposit fee of \$100.00. The final bill and deposit from the previous account will be transferred to the new account as well.

### C. Sanitation and Recycling Information Fees and Procedures/Inside City Limits only



Trash receptacles shall not be put out for Pick up any earlier than 5:00pm the day prior to the scheduled pickup, and must be removed from the curb by 10:00pm the day of collection. Code Enforcement Officers shall write citations for violations of city ordinance 13.04.005

<u>Items Acceptable for Pick Up</u>	
Glass: Only clear or brown colored	Newspaper and Magazines
#1, #2 and #5 Plastics	Aluminum cans
Tin cans such as vegetable cans, etc	

Residential garbage/recycle pickup days:  
Wednesday: Recycle Day for entire city  
Thursday: Garbage pickup for residential South of IH30  
Friday: Garbage pickup for residential North of IH30

### D. Certificate of Occupancy Inspection Fees and Procedures

If you are buying, renting, or leasing an existing home, mobile home, manufactured home, apartment or duplex within the city limits of Royse City you are required per City Ordinance 06-12-541 to have a Certificate of Home Occupancy Inspection (HO). The HO inspection is a \$50 non-refundable fee and is done by the City Fire Chief to ensure that the place of residence meets current code. The HO Inspection is valid for 60 days residence passes inspection. If home remains unoccupied, a new inspection will be required in order to be released by the City of Royse City.