
Roof Permit Information Guide

Current Adopted Codes:

- 2018 International Residential Code (with regional amendments)
- 2018 International Building Code (with regional amendments)

Permit Application:

- Complete Building Permit Application.
- Roofing contractor must register with the City and be listed on the permit application.

Plan Review/Permit Submittal:

1. Upload the completed Building Permit Application into MyGov.
Residential- Use Project Template: Roof Permit (R)
Commercial - Use Project Template: Roof Permit (C)
or by email at permits@roysecity.com or deliver to Deliver to Building Dept. at City Hall Annex– 141 W. Main St., Royse City, TX 75189.
2. No work may begin until the permit has been issued.
3. Permit fee- Residential \$100.00, Commercial \$7.00 per \$1,000.00 of value for each structure or \$100.00, whichever is greater.
4. Inspections can be requested via MyGov, by email at permits@roysecity.com or by calling 972-524-4710.

