



Building Department
305 N. Arch St.
PO Box 638
Royse City, TX 75189

Electrical Permit

Information Guide

Current Adopted Codes:

2018 International Building Code (with regional amendments)
2018 International Residential Code (with regional amendments)
2018 International Plumbing Code (with regional amendments)
2018 International Mechanical Code (with regional amendments)
2018 International Fire Code (with local and Section_6-3NCTCOG regional amendments)
2017 National Electrical Code
2015 International Energy Conservation Code mandated by State of Texas

Permit Application:

- Complete Electrical Permit Application including the following information fields:
 - Accurate project address
 - Valuation Field – total cost of the project
 - Project Description – scope of work to be performed
 - Owner information
- Electrical contractor must register with the City and be listed on the permit application.
- Send or deliver to Building Dept. at Royse City Hall at 305 N. Arch St., Royse City, TX 75189
- Include specifications of electrical work with permit application
- All plans must be submitted on 11x17 inch paper
- **No work may begin until the permit has been issued.**

Inspections:

- Once permit is issued, inspections can be requested via MyGov or by calling 972-524-4832/4823
- Inspection requests must be received by 4pm for next day inspection
- Work must comply with 2018 IRC/IBC and 2017 NEC

Typical inspections include as needed:

- Electrical Underground
- Electrical Rough-In
- Electrical Meter Release
- Electrical Final



ELECTRICAL PERMIT APPLICATION

Building Department
305 N. Arch St.
Royse City, TX 75189
Phone: (972) 524-4832/4823

Property Information:	
Permit #:	Development Services Use Only Valuation: \$ <input style="width: 150px;" type="text"/>
Project Address:	<input style="width: 100%;" type="text"/>
Project Description:	<input style="width: 100%;" type="text"/>

Owner Information:	
Name: <input style="width: 95%;" type="text"/>	Contact Person: <input style="width: 95%;" type="text"/>
Email Address: <input style="width: 95%;" type="text"/>	Phone #: <input style="width: 95%;" type="text"/>
Physical Address (if different from above): <input style="width: 100%;" type="text"/>	

Contractor Type	Contractor Name	Contact Person	Phone #	Email Address
Electrical –	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Inspections can be scheduled via MyGov or by calling (972) 524-4832/4823.

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. **All permits require final inspection. A certificate of occupancy must be issued before any building is occupied.**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: Date: