



Development Services
305 N. Arch St.
PO Box 638
Royse City, TX 75189

Flatwork (Concrete) Permit Information Guide

Permit Application:

- Complete Flatwork Permit Application including the following information fields:
 - Accurate project address
 - Valuation Field – total cost of the project
 - Project Description
 - Owner information
- Flatwork contractor must register with the City and be listed on the permit application.
- Application must include two (2) sets of the following:
 - Site Plan showing property lines and set back of flatwork to be added
 - Specifications of rebar size and spacing to be used
 - Specifications of thickness to be poured
- Sign Application and send to the City via one of the following methods:
 - Email to Development Services Dept. at permits@roysecity.com
 - Deliver to Development Services at City Hall – 305 N. Arch St., Royse City, TX 75189
 - On line via MyGov
- **No work may begin until the permit has been issued.**

Permit Cost - \$50.00

Inspections:

- Once permit is issued, inspections can be requested via MyGov or by calling 972-524-4832/4823
- Inspection requests must be received by 4pm for next day inspection
- All new concrete must be doveled if adjoining existing concrete
- Expansion joints are required
- 1 ½ inch of cushion sand is required under concrete
- City sidewalks are to be a minimum of .05% and a maximum 2% grade above existing curb
- Chairs are required under rebar at time of inspection
- Dowels need to be double tied
- **Inspection is done prior to pouring concrete**

Typical inspections include as needed:

- Flatwork Inspection



FLATWORK PERMIT APPLICATION

Development Services
305 N. Arch St.
Royse City, TX 75189
Phone: (972) 524-4832/4823

Property Information:	
Permit #:	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Development Services Use Only</div>
Valuation: \$	
Project Address:	Total Sq. Ft.
Project Description:	

Owner Information:	
Name:	Contact Person:
Email Address:	Phone #:
Physical Address: <small>(if different from above)</small>	

Contractor Type	Contractor Name	Contact Person	Phone #	Email Address
General –				

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Permit fee is \$50.00 - Inspections can be scheduled via MyGov or by calling (972) 524-4832/4823.

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. **All permits require final inspection. A certificate of occupancy must be issued before any building is occupied.**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant:

Date: