



**MINUTES SPECIAL
COUNCIL MEETING**

Tuesday, July 21, 2020 – 2:00 pm
City Hall, Mellody Room, 305 N. Arch Street
Royse City, Texas

A. CALL TO ORDER 2:02 PM BY MAYOR NICHOL

Announce the presence of a quorum.

Members Present: Mayor, Janet Nichol
Council Member Place 1, Michael Holder
Mayor Pro Tem, Council Member Place 2, Clay Ellis
Council Member Place 3, Bruce Bradley
Council Member Place 4, Matt Wheatley
Council Member Place 5, James Branch
Council Member, Place 6, Tom Crowley

Staff Present: City Manager, Carl Alsabrook
City Attorney, Jason Day
City Secretary, Deborah Sorensen
Director of Finance, Shannon Raymond
Director of Develop. & Community Services, Rob Cooper
Police Chief, Kirk Aldridge
Fire Chief, Rickey Bell
Assistant Fire Chief, Tanner Dietz

B. INVOCATION

Mayor Nichol gave invocation.

C. BUSINESS

1. Presentation and discussion concerning overview of 2020-2021 Budget, and any matters related thereto.

Carl Alsabrook stated that the overview of 2020-2021 Budget was put into three categories; minor adjustments (increases to expenses such as uniforms, fuel, and etc.), Capital Non-recurring Request (such as vehicles, etc.), and Recurring Expenses (such as Fire and Police). Chief Aldridge gave a presentation regarding his capital requests and operational requests. He is asking for three patrol vehicles, two are replacement vehicles. The two current vehicles that he wants to replace have over 113,000 and 130,000 miles on the respective vehicles. They currently have eight cars, would like to have nine so that they can rotate the cars. He is also asking for ten less than lethal shotguns for the department. They currently have one, however it is not in use due to the barrel being messed up. This will be funded through seized funds. He is also asking for body cams for each officer. Body cams have become essential. In addition to the body cams, he would like to have seven vests. Chief Aldridge stated the department would like to have a Plan-it Scheduling software, currently they do not have a scheduling software. This software is web based and can be used for various activities.

Documents, policies, vehicle check list, and various other items can be uploaded to the software. He would also like to be able to send prospective applicants to the police academy. Currently, we do not accept applications from individuals who have not been through the police academy. He is also requesting to have two additional patrol officers. He has reviewed calls for service, officers out for sick/vacation time, officers having to testify in court, etc. He is using the Rule of 60, which several departments are using now. Rule of 60 is to not let uncommitted time drop below 60%. The department is currently at 56%. Adding two more officers will get the department over 60%. Currently, there are 23 officers, of which 12 are patrol officers.

Assistant Fire Chief Dietz gave a presentation regarding his capital requests and operational requests. He provided the calls for service since 2009. He is projecting 1,600 to 1,800 calls for service this year. He is currently training Brad Bixler, Fire Inspector, and Doug Waters, Code Enforcement Officer, to do more inspections. The department is requesting to replace 10 sets of bunker gear. The gear was received in 2010 and will expire September 30th. They can only resize gear one time, which causes problems. He is asking for rescue tools for the new fire engine. They will be the same as is on Engine 81. He stated that the Tanker Truck grant match is \$20,000 a year for five years. They are proposing quarterly maintenance for the trucks. Currently, they have to go to Mansfield for maintenance. The department is requesting three full time drivers. There are three full-time firefighters now. The part-time firefighters may not be able to drive, therefore the full-time firefighter will have to drive, run radio, and tell the part-time firefighters what to do. Assistant Fire Chief Dietz stated that if he could only have two budget items, they would be the bunker gear and personnel.

Council Member Holder left the meeting at 3:15 pm.

Carl reviewed the remaining operational requests for all of the departments, as well as the capital non-recurring requests, items previously approved but deferred due to COVID, and future capital requests. He stated that he needed City Council's priority lists by July 28, 2020.

D. FUTURE AGENDA ITEMS

1. Consider and/or action to determine and direct City Staff in scheduling topics for discussion at future City Council Meetings, and any matters related thereto.

Council Member Branch requested to have the monthly financial report moved from consent agenda to business item, so they can discuss finances.

Mayor Nichol stated she has asked Judge Sweet to speak at the next City Council meeting to give an update on the status of COVID-19.

E. ADJOURN AT 3:44 PM

Mayor Pro Tem Ellis made a motion to adjourn the meeting. Council Member Crowley seconded the motion. **Motion passed 6-0.**

ATTEST:



Deborah Sorensen, TRMC, MMC, City Secretary



Janet Nichol, Mayor